

Applying for Admission to the School of Education

Admission and Retention

- All students preparing to become teacher candidates must first be **formally admitted** to the School of Education.
- Typical progression of events:

Take EDUC 321 Introduction to Teaching	Submit Application	Begin taking 400-Level Professional Education courses if admitted
Fall Semester	Deadline: Feb. 15	In the following Fall Semester
Spring Semester	Deadline: Sept. 15	In the following Spring Semester

- Prior to enrolling in 400-level professional education courses, students must receive **official notice of admission** from the School of Education, and this must occur at least one semester prior to the semester in which student teaching is planned.
- After admission, teacher candidates are required to maintain a cumulative **GPA of 2.75 or above** to remain admitted until graduation. Otherwise, candidates are subject to suspension or termination from the School of Education.

Applications received after the deadlines will not be reviewed until the following semester.

Admission Requirements

Component	Requirement	Comments	
EDUC 321 Introduction to Teaching	• Completion of EDUC 321 with grade of "C" or better	• Transfer students who completed <i>Introduction to Teaching</i> or <i>Educational Psychology</i> courses at another institution should see their advisor to inquire about process for course transfer review and possible approval	
Professional Education Coursework	• Grade of "C" or better in each course is expected	• This includes courses with prefixes of EDUC and/or H&CE	
Cumulative GPA	• GPA of 2.75 or higher	<ul style="list-style-type: none"> • Alternative calculation possible if GPA is at least 2.50. • Alternative calculation requires GPA of 2.75 based on course work from last two or more prior semesters that add up to at least 30 credit hours. 	
Praxis Core Academic Skills Test Scores OR ACT with Writing Test Scores	Reading: 156 Writing: 160 Math: 150 or The 3 scores add up to 466 with no single score more than 7 points below passing	<ul style="list-style-type: none"> • Register for the Praxis at: https://www.ets.org/praxis • When registering, select NDSU as a score recipient • You can register to take the 3 tests separately: Reading (5713), Writing (5723) and Math (5733), or can register for the Combined Test (5752) • If you register for the Combined Test (5752), your scores will still be reported by individual test (5713, 5723, 5733) 	
	• Composite score: 22 or higher • Mathematics score: 21 or higher • English Language Arts (ELA) score: 21 or higher (For an ELA score, it's necessary to take the <i>ACT with Writing</i> test)	<ul style="list-style-type: none"> • ELA score is not the English score, but rather is a combination of English, Reading, and Writing scores. • When applying for SOE admission, an unofficial score report or a screenshot of your ACT scores with your name & scores will suffice 	
Application Form	• Must be signed by advisor		
20 Hours Experience Working with Youth	Required forms: 1. Field Experience Verification-Student 2. Field Experience Verification-Supervisor	<ul style="list-style-type: none"> • Hours completed within 24 last months with children/youth of age you'll be licensed to • FE Verification-Student form provides specifics about hours • FE Verification-Supervisor form provides evaluation of performance • If using your hours from Educ 321 or 322, you do not need to have your mentor complete the supervisor evaluation form. The form completed in LiveText will be downloaded for you. 	
Transcript		<ul style="list-style-type: none"> • Can be unofficial but must be up-to-date • If you have transfer credits, those credits must appear on your unofficial transcript with grades 	

How to Submit your Application

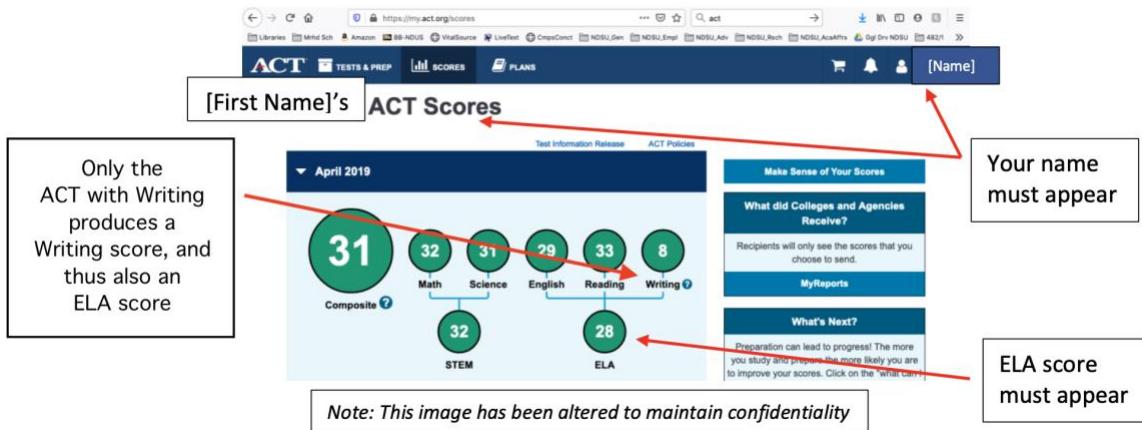
1) **Find application materials at NDSU's Application to Teacher Education website (bottom of the page):** <https://www.ndsu.edu/education/teacher-education>

2) **Submit the following items via DocuSign:**

- Application Form
 - Transcript and ACT Scores (if using) should be attached in the Application form
- Field Experience Verification Form – Student
- Transcript (including transfer credits as appropriate)
- If using ACT scores, provide:
 - Copy of ACT score report (i.e. Copy of formal report sent to you)

OR

- Screenshot of your scores from the ACT website that shows your name and Composite, Math, and ELA scores:



3) **Arrange to have the following items submitted directly to NDSU, using the DocuSign link:**

- Field Experience Verification Form – Supervisor
 - If you are using hours that are required as part of Educ or Educ 322, you do not need to request this form to be completed. Evaluations that are housed in LiveText will be downloaded on your behalf.
- **If using Praxis Core Academic Skills Test scores, arrange to have your official score report sent directly to NDSU.**